

November 1, 2021

To Dr. [REDACTED], Provost:

On Tuesday October 26, 2021, the department of English and Modern Languages met to review Professor Julie Moore's professional portfolio. This portfolio had been prepared by the spring of 2021, however due to the restrictions of COVID 19 it was deemed best that the formal review take place in person during the fall of 2021.

Initially, Professor Moore was asked to explain her strategies for developing the Writing Center and professionalizing the writing tutors. She emphasized that she works with her tutors to help them realize each student's experience in order to meet the needs of their particular level of writing skill. She encourages them to create a supportive environment for their clients to feel comfortable and welcomed.

Professor Moore then explained elements of her writing pedagogy that inform her ENG 110 classes: she works to introduce specific rhetorical elements within each assignment, she emphasizes an understanding of audience, context, and genre, and she gives them consistent feedback at every stage in the development of an assignment.

There was a question raised related to information from student evaluations. A colleague asked if students were allowed to respond to particular writing assignments with their personal views or if they were required to reflect the views of Professor Moore. Professor Moore stressed that she tries to meet each student with a gospel mindset and she did not have a knowledge of the specific reference in the student evaluation. While this was an uncomfortable question, it needed to be asked since the student made note of a particular perception of the class. Again, Professor Moore stressed that she tries to address important issues in her class, while encouraging critical thinking. She expressed frustration that students have responded to her goals in this manner. She has modified methods and assignments to enable students to understand her goals in more specific ways.

Finally, colleagues noted that Professor Moore has been extremely productive over the last few years. Her poetry is continually published in literary journals and she is actively pursuing Writing Center scholarship. They stated that this level of work should be noted as important contributions to the Writing Center and to the department as a whole. Professor Moore stated that she has been in discussion with the new Director of the library in order to see if the Writing Center might develop into a Writing and Research Center, following best practices in the field. Her scholarship has contributed to the development of this goal.

Because of the strength of Professor Moore's portfolio and the level of scholarship and creative writing she has produced during her time at Taylor and because of her dedication to high quality writing instruction in ENG 110, the department sought to affirm Professor Moore's role as an instructor of writing and Director of the Writing Center. I would support this affirmation since Professor Moore has proved to be a valuable member of the English and Modern Languages department.

Sincerely,

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Interim Dean

Arts, Humanities, Business, and Higher Education