

To: Professor Julie Moore  
Fr: Dr. [REDACTED], Interim Provost  
Re: Annual Review  
Da: November 11, 2021  
Cc: Dr. [REDACTED], Interim Dean  
Dr. [REDACTED], Interim English & Modern Languages Chair

I appreciated the opportunity to meet with you, Dr. [REDACTED] and Dr. [REDACTED] this afternoon, Julie. Materials submitted as part of your annual review reflect the deep commitment to students in your roles as a member of the English & Modern Languages Department and Director of the Writing Center.

Although we did not discuss your duties related to the Writing Center, it is clear that you take this role quite seriously and continue to reflect on ways to make the Center more accessible and helpful to students. Making the center accessible and providing helpful one-on-one mentoring has been quite challenging during these days of the pandemic. Nonetheless, you found ways to equip and encourage both the students working as tutors and students connecting with the Center for assistance.

Most of our conversation focused on the College Composition course as a follow-up to questions related to student comments on the course evaluations. Your description of the course structure, course objectives and assigned reading, and interaction with students struggling with some of the content was detailed and informative. It was descriptive of a professor who cares deeply about her students and is committed to engaging them in conversations and reflection on ideas that are at the core of who we are as 21<sup>st</sup> century disciples of Jesus Christ.

We discussed how it might be possible to design the sequencing of topics to create greater student understanding of who you are and why the course is structured around the topics included in the syllabus. I suggested beginning with less controversial topics and moving incrementally to more difficult and complex topics.

It is clear that you are committed to providing substantive opportunities for students to develop writing skills and their ability to think clearly and critically. It is also clear that you view the topics that are highlighted as a springboard to help students develop writing skills and critical thinking through engagement in activities related to readings and activities relevant to each topic.

I join with your colleagues in the English & Modern Languages Department in encouraging you in your work, Julie. In addition, I encourage you to continue to think of how you might design the composition course so that students master writing and thinking skills necessary for future success through engagement in readings that include a broader range of perspectives that includes perspectives of scholars from institutions such as the Heritage Foundation and other organizations that reflect centrist positions within evangelical Christian circles.

In closing, Julie, I want to thank you for your deep commitment to students who are served by you and your team in the Writing Center and who are part of the classes you teach. And, I want to thank you for the special effort that you invested in making the Writing Center accessible to students during the pandemic.

You are an important part of the Taylor family.